# CancunMUN START THE WAVE

By the International American School of Cancun

# Delegate Handbook

### Front Desk

During the three days of the conference there is an information desk open to help you. A CancunMUN officer will be there to provide information, replace missing name tags, help you solve issues and take your comments and suggestions. The Front Desk is located in registration at the school's library.

#### Dress Code

All participants are expected to adhere to the standard of Western Business Attire during all committee sessions. At its most informal, this indicates dress pants, a jacket, and tie for men, and a blouse, skirt, dress, or dress pants for women. No jeans, athletic shoes, or revealing attire will be permitted. CancunMUN chairs will not allow delegates to enter the committee if they are dressed inappropriately.

## Respect

Although delegates are encouraged to discuss and argue inside committees about the topic, any discussion that the staff dims disrespectful could result in a warning for the parties involved or in the expulsion of the conference.

## Conference Language

The official language of the conference is English. All official documents and note passing inside the committee must be in English; position papers, working papers, and resolutions. All delegates are to speak only in English while their committee is in session, the use of other languages can be penalized. Additional information that delegates wish to bring to the conference, such as notes and research, can be in other languages, but translated for presentation.

## Technology

Use of the following devices is prohibited during committee sessions and opening and closing ceremonies: laptop computers, portable music players, cellphones and other communication devices, and all portable gaming systems. Those who do not comply with these regulations will be asked to turn their device to the chair or will be asked to leave.

#### Pre-written Material

The use of working papers, resolutions, operative, and preambulatory clauses prepared prior to the conference is not acceptable under any circumstances. Not only is this unfair to other delegates, but the pre-written document cannot possibly contain the true sentiments of multiple delegations. Notes, research, and other written preparation material are permitted and highly encouraged.

## Credential Badges

All conference participants must wear their credential badges at all times. Lost credential badges must be replaced through the delegate-services team, located in first floor in the information desk. Replacement badges and placards will be subject to a small fee.

#### **Photos**

CancunMUN has official photographers during the event. Let them take your picture and download it for free at <a href="https://www.cancunmun.org">www.cancunmun.org</a>.